OWGRA
Osterley & Wyke Green Residents' Association

Minutes of the 7th meeting of the 2024/5 Committee
Music Room, Spring Grove House, West Thames College
Thursday 27 February 2025, 19:00

Present:

Committee Members:

Cliff Assi (CA)	Chairman
Colin Hume (CH)	Crime/ASB
Ed Locke (EL)	Membership Secretary (chaired the meeting)
Pankaj Malhi (PM)	Treasurer
Leo Vermeulen (LV)	Webmaster (minute taker)

Guests:

Tony Louki (TL)	Ward Councillor
Annalice Fulgoni (AF)	Street Rep
Bittu Malhi (BM)	Member

NB. Minutes to be read in conjunction with the agenda and reports previously circulated, attached to email from EL, dated 25 February 2025.

1. Introductions and Apologies for Absence

CA welcomed all those present and handed over to EL to chair the meeting.
CH requested that his item was brought forward and as a result item 13, Crime and ASB would be presented after item 6, Membership.

Apologies
Barbara Stryjak, Andy Sobryan, Alan Willsher, Unsa Chaudry and Aftab Siddiqui

2. Minutes of the 6th meeting of 2024/5 Committee held on 16 January 2025

The minutes were agreed, proposed by CH and seconded by PM, and signed by the Chair

Committee meeting on 10 April: minute taker will be PM. EL will chair.

3. Matters Arising (section A of report)

Action Points: All action points had been dealt with, except the action point for LV and BS to install Google Drive on BS's PC.
LV noted he will be on holiday from Friday, 11 April until Thursday, 17 April, but will still be available after that to help formatting the next e-newsletter.

Next Committee Meeting:
CH will try to book Wycombe House. Action: CH
EL would do the admin (drafting the agenda and collating reports). Action: EL

4. Governance (section B of report)

Decisions taken between meetings: Nothing additional to what was stated in the report

Code of Conduct: CH approved of the current Code. LV noted that the Code as it stands refers to procedures that are not defined so we need either these additional procedures to be written down or the Code needs to be rewritten to not rely on them. EL thought it was a bit long. LV volunteered to rewrite the current document to clarify these issues. PM agreed that the current Code is not complete and stated the obvious in some places. AF and PM both noted that the Codes of Conduct used in their work environments were a lot longer and extensive. Action: LV

5. Treasurer (section C of report)

PM had nothing to add to what was stated in the Report.

All signatures and access to Co-Op online banking have been set up and LV successfully tried a test transfer of 1p to BS. The digital token is no longer needed and has been replaced by the HID Approve app.

6. Membership Secretary (section D of report)

Members are starting to renew their memberships and will be reminded in the next e-newsletter. New Membership forms were initially refused by the printer because the PDF lacked some embedded information

7. Crime / ASB

In addition to what was stated in the Report CH reported on the SNB (Safer Neighbourhood Board) that the Ward Panel has been communicating with. This provides an additional way for the Police to communicate and is at a higher level than the SNT meetings. CH requested information on their objectives and remit.

AF mentioned the flasher who has been seen (and reported to the police) in the Jersey Park area. PM mentioned the bad state of the Osterley Park access roads near the Jersey Road / Windmill Lane roundabout where there are huge puddles making access virtually impossible. TL asked for PM to send him an email to remind him to follow up on this. Action: PM

TL noted that it has been a trend for Police matters to be raised at the Area Forums instead of at the Ward Panel meetings which he thought was fine, but also noted that the Police was usually not present for the entire duration of the Forum. Any Police issues that are brought up by residents could however still be minuted and passed to the Police. He also proposed that OWGRA could liaise between residents and the Police, e.g. by having a table at the Area Forum pre-meetings. EL noted this might be difficult because OWGRA has no presentation or publication materials so staffing a stand effectively might be difficult.

PM reported seeing 'Bobbies on the beat' at Jersey roads the last few weeks, possibly a direct result of the 'flasher'.

8. Street Rep Co-ordinator (Section E of report)

NTR. BS is standing in as well as she can until we have a new Street Rep coordinator, but this is not a sustainable state of affairs.

9. Webmaster (section F of report)

Nothing to report in addition to the Report. LV asked PM to share the new Credit Card details so he could update the payments settings for the OneDrive and the Google Business accounts.

LV would meet with BS asap to set up Google Drive on her laptop. Action: LV/BS

LV once gain stressed the need to move to Google Drive.

10. Communications Officer (section G of report)

See the Report. On the Newsletter content EL asked for permission from the Committee to include a job advert in the next e-newsletter for a Charity, Inspire Hounslow, who are looking for a part-time admin. The Committee approved.

Additionally, CH noted that Friends of Jersey Gardens are still trying to get a table tennis table for the Gardens. Pending a ground structure suitability survey he will be applying for a Community Grant to help fund it. CH contacted the Isleworth & Syon School to check if any of their table tennis tables was not used and could be donated, but this was not the case. When asked, TL confirmed that Ward Councillors no longer have a yearly £1000 to spend on projects in their Ward.

CH reminded the Meeting of the need to progress the organisation of the planned OWGRA Social Event in July and suggested that he contact George at Wycombe House for availability of any Wednesdays in July. The Meeting agreed. Action: CH

Paper newsletter: BM is in contact with BS concerning the content and layout. EL reminded the Meeting that the deadline for content is the end of March.

Communications Strategy: BM is working on this, but EL suggested it might be useful if two or three people worked on this first before presenting it to the Committee. BM and PM have already been working on this. LV said he could be involved too.

11. Campaign Coordinator (section H of report)

See the Report.

On BS's remark that she would not be available to help organise distribution of the paper newsletter, EL said that in the past we have used Wycombe House for this, and that maybe even Grasshoppers is an option.

AGM: PM asked how the meeting at the Gymkhana went. EL responded and said that we had a successful meeting, agreed on layout of the hall, equipment and the menu for the refreshments and that we were counting with around 100 people, like last year. PM wondered about payment. Payment is made after the event, so won't be an issue until June. In view of this, item 2 on the AGM checklist ('Pay for the hall') should be moved towards the end.

Ward Walks: TL promised to produce the requested notes. Action: TL

171C Thornbury Road: TL took photos that he will pass on to Councillor Chaudry and ask for an update.

Action: TL

Tesco ASB: CH said that the matter is also being discussed in the Ward Panel.

12. Transport and Traffic (section I of report)

See the Report.

On the exchange of emails between Nishkam and OWGRA and the request made by Balvinder Dhillon for OWGRA to send a letter of complaint: the Meeting discussed the issue and came to the conclusion that OWGRA have done enough and that no other OWGRA action should be taken at this time.

Nishkam app: PM reported that Nishkam have introduced an App that is used, among other things, to relay messages to parents ('My Child At School', MCAS). They seem to pick and choose which messages are sent out via email to all parents and which ones (sometimes the most important ones, it seems) are only sent via the App. Potentially this will lead to important information being missed by concerned parties.

13. Planning (section J of report)

See the Report.

Overdue Planning Portal Issues meeting: TL said that he thought the LBH Planning Department was (going to) produce a series of short videos explaining how to use the Planning Portal. It is not clear how this would help with faulty or missing functionality.

14. AOB

CA said that the Meeting should try harder to stick with the agenda and not deviate and have unrelated discussions. EL said it was important that we should be able to discuss freely, and that he was trying to reign in discussions already if they seemed to go off tangentially.

PM asked whether we could make use of the *OWGRA/Committee Members/Holiday 2025-2026* file on OneDrive and record any holidays or changes there.

TL said that Andy Sobryan had been asking about local traffic networks and that a meeting was going to be organised (soon) to discuss items like traffic calming measures. Hopefully the meeting would happen soon.

LV asked again about photo contributions for the website.

The meeting finished at 8.40 pm.