



Minutes of the 5th meeting of the 2024/5 Committee
Banks Room, Spring Grove House, West Thames College
Thursday 5 December 2024, 19:00

Present:

Committee Members:

Cliff Assi (CA)	Chairman
Colin Hume (CH)	Crime/ASB
Ed Locke (EL)	Membership Secretary (chaired the meeting)
Pankaj Malhi (PM)	Treasurer
Kirsty Sewell (KS)	Street Rep Coordinator (minute taker)
Barbara Stryjak (BS)	Campaign Coordinator
Leo Vermeulen (LV)	Webmaster

Guests:

Aftab Siddiqui (AS)	Ward Councillor
Bittu Malhi (BM)	Member
Alan Wiltshire (AW)	Street Rep

NB. Minutes to be read in conjunction with the agenda and reports previously circulated, attached to email from BS, dated 3 Dec 2024.

1. Introductions and Apologies for Absence

Apologies

Unsa Chaudri (UC)	Ward Councillor
Tony Louki (TL)	Ward Councillor
Loretta Hanrahan (LH)	Street Rep
Jenda Martin (JM)	Street Rep
Rajvinder Jagdev (RJ)	Member

2. Minutes of the 4th meeting of 2024/5 Committee held on 24 October 2024

The minutes were agreed, proposed by LV and seconded by EL.

Minute taker for the next meeting to be held on 16 January would be BS. EL would chair. The venue would be WTC in the Banks Room.

3. Matters Arising (section A of report)

CH - booked the room for today – thank you.

BS and KS - Gillette planning.

PM – treasurer's report.

Street reps- visiting streets and houses in future.

CA - wreath for Remembrance Day - submit invoice.

EL will be in touch with Friends of Osterley Park.

Action: CA

Matters arising. It was agreed that all actions had been done.
Proposed dates for 2025 – agreed as proposed by EL at 6 weekly intervals.
Members social event – Wednesday 18 December at Wycombe House.
Discussion about the provision of food. PM and CH to liaise and organise. **Action: CH/PM**
BS has badges for committee members to wear.
A reminder about the event will go out to members. A register of attendance will circulate at the event.

4. Governance (section B of report)

Constitution and Code of Conduct

Good practice to review policies.

EL will forward Code of Conduct to committee members to review. **Action: EL**

5. Treasurer (section C of report)

PM mentioned how long it is taking to transfer the signatories across.

Discussion of an accounts file on the OneDrive - LV
EL will explore creating a Treasurer's subfolder on the OneDrive. **Action: LV/PM**

Issues arising with Microsoft - LV

6. Membership Secretary (section D of report)

As per report EL will consider e-mailing previous members in the New Year who haven't renewed membership. **Action: EL**

7. Street Rep Co-ordinator (Section E of report)

BS discussed gmail accounts/access for Street Rep Coordinator. OWGRA will purchase a laptop for the Street Rep Coordinator to use with Microsoft 365 using the OWGRA debit card. **Action: EL**

8. Webmaster (section F of report)

OneDrive is used as a shared access point for OWGRA documents. Microsoft did an update, which has made access more difficult. LV proposed to move to G drive and will investigate. **Action: LV**

9. Communications Officer (section G of report)

E-news - deadline for content Wednesday 11 December

Heathrow consultation - CH to provide info. **Action: CH**

Gillette clock tower - fixed and lit up - Aftab to provide content for e-news. **Action: AS**

Discussion about a potential OWGRA WhatsApp channel. What are we trying to do? Target audience? How are we going to communicate with them? A Communications Strategy for OWGRA is required first.

BM is thinking about the Communication Officer's role.

BM said he would look at producing a Communications Strategy for the next meeting. **Action: BM**

10. Campaign Coordinator (section H of report)

Osterley Park Hotel - AS to follow-up with LBH the exposed flooring from the demolished kitchen.

Action: AS

Christmas decorations - Thornbury Road shops – BS has tried to encourage shop owners to put up some Xmas decorations over the last few years, even if it's only some lights on some of the trees, but nothing has happened. Would they need planning permission? Too late for this year, investigate for next year.

St Mary's Christmas Tree Festival seems to be a success. The OWGRA tree was beautifully decorated.

QR code to go onto membership forms in future.

Action: EL/LV

AGM date agreed for Wed 21 May. BS will contact Indian Gymkhana re availability that day, and ensure they are fully briefed and properly supervised re set up and catering arrangements as it was chaos at the May 2023 AGM.

Action: BS

Proposed speaker - James Marshall - The History of The Great West Road - agreed and booked. Fee of £50 agreed.

Action: BS

James Marshall's 2nd edition of "The History of The Great West Road" available from 12 December at the new bookshop in Brentford.

Issue with Food with Love - 171c Thornbury road, leaving out food which is a health hazard, attracting vermin, etc. Kay Boia, OWGRA member, spoke to TL at a Councillors' surgery in Osterley Library in the autumn, but no-one has got back to her.

Action: AS

11. Transport and Traffic (section I of report)

BS has organised a follow-up online meeting about A4 issues on Wed 22 Jan, 10.30-12.00.

12. Planning (section J of report)

Vine Lodge - locally listed not nationally listed. Victorian Society has put in a planning comment for refusal.

13. Crime and ASB (section K of report)

CH - discussion about Tesco car park and antisocial behaviour. Videos of racing cars, spinning, doughnuts. Speed ramps to be put in place before Christmas.

Will there be EV charging at Tesco in the near future?

Some EV charging points have been installed in the Nishkam car park.

The emergency fraud telephone number for all banks is 159.

14. AOB

The replacement of wooden stakes with boulders along the perimeter of Wyke Green was noted. This is a better longer term preventative measure against traveller incursion, as wooden stakes had just been pulled out from the ground before, whereas very heavy rock boulders are much more difficult to remove.

The meeting finished at 8.50 pm.